



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Terminal Lobby
15000 N. Airport Drive, Scottsdale, AZ**

January 12, 2011

MINUTES

PRESENT: Gunnar Buzzard, Chairman
John Washington, Vice-Chairman
William Bergdoll
Ken Casey
Michael Goode
William Schuckert

ABSENT: Lois Yates

STAFF: Gary P. Mascaro, Aviation Director
Shannon Johnson, Management Analyst
Chris Read, Airport Operations Manager

OTHERS: Kay Cooper, Assistant City Attorney
Paul Gaudette
Kristena Hansen
Ron Stafford
Tommy Walker
Carrie Wilhelme, Senior Planner

CALL TO ORDER

Chairman Buzzard called the meeting to order at 6:03 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Mr. Gary Mascaro, Aviation Director reported that on December 2, he appeared before the Budget Review Commission and gave a presentation for the enterprise funds. He highlighted the role of the Airport Advisory Commission and discussed revenue trends, emphasizing how the Airport is an economic driver for corporate aviation. He explained the impact of allowing aircraft up to 100,000 pounds to use the Airport. He began the presentation by explaining that as an enterprise fund, the Airport is completely self-sufficient and has no need of subsidies from the City's General Fund.

He shared that the aviation planning and outreach coordinator position will be advertized starting this Saturday. This new position will make outreach efforts to the community and HOAs and the corporate aviation community and be responsible for planning and the noise program.

He reported on the progress on the regulatory rewrite. The final documents should be available late next week. They will be published on the web site and a notice will be sent to all stakeholders announcing a workshop open to everyone, although those wishing to attend must register in advance.

The Arizona Department of Transportation has awarded a grant of \$400,000 from the State Aviation Enterprise Fund to enhance the runway safety areas at the southern end of the Airport.

APPROVAL OF MINUTES

1. Approval of Minutes

Regular Meeting: November 10, 2010

Vice Chairman Washington made a motion to approve the regular meeting minutes of the November 10, 2010 meeting.

Commissioner Bergdoll pointed out one paragraph that was duplicated in error.

Vice Chairman Washington amended his motion to approve the regular meeting minutes of the November 10, 2010 meeting as corrected. Commissioner Goode seconded the amended motion, which carried by a unanimous vote of six (6) to zero (0). Commissioner Yates was absent.

REGULAR AGENDA

1. Election of Officers

Mr. Mascaro noted that the Commission's bylaws mandate election of officers at the first meeting of each year. Chairman Buzzard invited nominations.

Vice Chairman Washington nominated Chairman Buzzard to continue as Chairman for 2011. Commissioner Goode seconded the nomination. All Commission members

present voted to elect Chairman Buzzard to continue as Chairman for 2011 with six (6) votes to zero (0). Commissioner Yates was absent.

Commissioner Schukert nominated Vice Chairman Washington to continue as Vice Chairman for 2011. Commissioner Bergdoll seconded the nomination. All Commission members present voted to elect Vice Chairman Washington to continue as Vice Chairman for 2011 with six (6) votes to zero (0). Commissioner Yates was absent.

2. Discussion and Possible Action Regarding Airport Advisory Commission By-Laws

Mr. Mascaro noted that the Commission's bylaws provide that they can be amended, and explained the process to be followed. None of the Commissioners suggested any amendments.

3. Discussion and Input Regarding the Annual Ethics Training Presentation

Ms. Kay Cooper of the City Attorney's Office made the annual ethics training refresher presentation. Topics covered included acceptance of gifts, conflicts of interest, and the open meeting law.

PUBLIC COMMENT

Apologizing for a mix-up, Chairman Buzzard invited Mr. Ron Stafford to address the Commission. Mr. Stafford asked the Commission to agendaize a discussion on Bye Aerospace moving to Scottsdale Airport. This is an opportunity for worldwide publicity and well-paid jobs.

4. Discussion and Possible Action Regarding Application for Airport Aeronautical Business for Peak Aero Group, Inc. to conduct Aircraft Management Services

Management Analyst Ms. Shannon Johnson noted that Peak Aero is seeking ratification of an aeronautical business permit to conduct aircraft management in the Airpark. They have provided all the required documentation.

Vice Chairman Washington moved approval of the aeronautical business permit for Peak Aero to conduct aircraft management in the Airpark. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

5. Discussion and Input Regarding the Draft General Plan 2011

Senior Planner Ms. Carrie Wilhelme announced that the draft General Plan is available online for public review and comment. She reviewed the General Plan process, noting a State requirement that it be updated every ten years. She thanked Commissioner Bergdoll who was the Airport Advisory Commission representative on the General Plan Working Group.

Ms. Wilhelme reviewed changes introduced since the 2001 General Plan was ratified. The Airport was not prominent in the 2001 General Plan. In the revised General Plan, a goal specific to the Airport has been added along with numerous policies. Staff included a map of the area showing an overlay of the noise contours over the land uses.

Vice Chairman Washington commented that a perennial problem the Commission encounters is lack of clear delineation between the Airport Advisory Commission and the Planning Commission with regard to planning decisions, and the lack of formal structural communication and liaison between the two bodies. He acknowledged that Mr. Mascaro has worked on this issue and asked whether the draft General Plan could include direction to ensure that their efforts are coordinated.

Mr. Mascaro said the General Plan is a very broad document. Vice Chairman Washington said although the document talks about protecting the Airpark there is no language to say how this can be accomplished. Ms. Wilhelme agreed that the General Plan does not give that type of direction to any board or commission.

Commissioner Casey asked Ms. Wilhelme what her top concerns are with regard to the Airpark. She replied that with her background in military planning she understands that encroachment is a problem. Revitalization of the Airpark is key because it is the economic driver for the City. The Airport is a key part of that.

6. Discussion and Possible Action to approve Airport Advisory Commission Annual Report

Mr. Mascaro said that City Council wants to be better informed of the actions and operations of all boards and commissions, and has provided a template for an annual report, which staff has drafted. He asked that they particularly scrutinize the sections detailing the major topics of discussion and actions taken.

Vice Chairman Washington said it is important for City Council to know that the Airport Advisory Commission has tried to engage the Planning Commission in discussion on land use issues that potentially affect the Airport. It should be noted that the Commission has worked formally with stakeholders, for example meeting with the Chamber of Commerce Airpark Advocacy Subcommittee. The Commission's attempts to respond to noise concerns should be noted. Finally, a number of Commissioners worked hard with the media to clarify the impact of raising of the weight limit.

He welcomed Kristena Hansen of the Arizona Republic, who is now covering the Airport beat, and stressed that he and other Commission members are always ready to work with journalists.

Vice Chairman Washington moved the approval of the Airport Advisory Commission Annual Report with the additions he suggested. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

7. Discussion and Possible Action to Adopt Resolution No. 8526, Authorizing a Memorandum of Agreement between the City of Scottsdale and the Federal Aviation Administration for use of airport land for navigation, communication, and weather aids for the support of Air Traffic Operations at Scottsdale Airport

Ms. Johnson provided background, noting that the original memorandum put in place in 2002 has expired. Federal grant assurances require the City to allow the FAA to use land free of charge for navigation, communication, and weather aids for the support of air traffic operations. If the agreement is not approved this could impact the Airport's customers as well as the grant assurances. The new agreement is for a 20-year term and will allow the FAA to improve and continue to operate FAA-owned navigation, communication, and weather aid facilities. The City will neither pay nor be paid any money as a result of the agreement.

Vice Chairman Washington made a motion to recommend that City Council adopt Resolution 8526 authorizing the execution of contract 2010-200-COS, the MOA between the City of Scottsdale and the Federal Aviation Administration for use of airport land for navigation, communication, and weather aids for the support of Air Traffic Operations at Scottsdale Airport. The motion was seconded by Commissioner Goode and carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

8. Discussion and Possible Action to Adopt Resolution 8527 authorizing Construction Manager at Risk Construction Services Contract 2010-201-COS at a Guaranteed Maximum Price (GMP) of \$1,718,443.00 with Banicki Construction for the Runway Safety Area Enhancements Project at Scottsdale Airport

Operations Manager Mr. Chris Read presented the resolution and described the construction work to be done. Most of the funding will come from grants from ADOT and the FAA. The Aviation Fund will be responsible for 2.5 percent of the total cost.

In reply to a query from Commissioner Goode, Mr. Read said if the contract is approved they hope to start work in mid-February and have it completed by mid-June before work starts on the ramp. The construction of taxiway alpha 4 will require that the runway be closed at night.

Commissioner Casey asked whether staff tries to schedule construction projects for the slower summer months. Mr. Read said they do. Four out of the five segments of this project can be completed without impacting Airport users. The alpha 4 taxiway will be constructed in June as the last part of this project, when the Airport is less busy.

Vice Chairman Washington asked about the FAA funding. Mr. Read explained that staff has been meeting with the FAA's Arsat Team over the past four years or so. Approximately three years ago there was a question of removing the easternmost hangar at the Greenway hangars and moving some hold bars. Moving the hold bars is currently being evaluated.

Vice Chairman Washington made a motion to recommend that City Council adopt Resolution 8527 authorizing contract 2010-201-COS for \$1,718,443 with Banicki Construction for the Runway Safety Area Enhancements Project at Scottsdale Airport.

Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

9. Discussion and Possible Action Regarding the Airport Commission Liaison Program and possible appointment of a representative to the Scottsdale Chamber Airpark Advocacy Subcommittee

Chairman Buzzard remarked that the Liaison Program was established six months ago, and it is time to review the areas of the program and whether the Commissioners' assignments should be modified. The areas are: safety; security; Scottsdale Airport regulations and standards; planning, development, and redevelopment; and community communications and public relations.

Commissioner Goode said that Scottsdale Airport regulations and standards, which is the area to which he and Chairman Buzzard are assigned, will likely become more important in the course of the regulatory rewrite.

Vice Chairman Washington shared that he has gotten a lot from the input of the other Commissioners. Chairman Buzzard said this is a new program and he hopes it will develop over time and become more cohesive.

Commissioner Bergdoll said overall it is a good program. His area, planning, development, and redevelopment, has been a little slower because of the economy.

Commissioner Schuckert said he is very interested in the Scottsdale Airport regulations and standards rewrite. He inquired whether three Commissioners could be assigned to that area. Chairman Buzzard responded that he wants to keep it to two people. However, they would be discussing individual assignments as the next part of the discussion.

Commissioner Casey said this is a good program. He said there may be some overlap in safety issues, as Mr. Read is involved on a daily basis. The liaison could focus on long-term safety changes in the industry. Chairman Buzzard said the original intent was to be cognizant of issues and topics related to Airport safety. Safety in the air is not the Commission's purview.

Vice Chairman Washington recalled that early in the liaison program there was some thought of creating a relationship between the assigned Commissioners and the staff members dealing with the various areas. He suggested they consider formalizing this.

Chairman Buzzard said Mr. Mascaro, Mr. Read, and Ms. Johnson are the experts. He pointed out that at any meeting a Commissioner can bring up these topics. This is too much for one person but between the seven Commissioners they can cover a lot of ground. He reviewed the assignments:

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| Commissioner Casey | Safety |
| Commissioner Schuckert | Security |
| Commissioner Goode, Chairman Buzzard | Airport regulations and standards |
| Commissioners Bergdoll and Yates | Planning, development, and redevelopment |
| Vice Chairman Washington | Community communications, public relations |

He invited discussion on changing assignments. Commissioner Goode offered to take the security assignment so Commissioner Schukert could be involved with Airport regulations and standards. Commissioner Schukert agreed. Commissioner Casey also expressed interest in being involved with the Airport regulations and standards and the regulatory rewrite.

Chairman Buzzard recalled that they had discussed appointing a representative to liaise with the Airpark Advocacy Subcommittee of the Scottsdale Chamber of Commerce. Mr. Mascaro said this group is planning to meet once a month and have asked to use the Airport conference room. At a meeting he attended about Airpark branding efforts, the committee members told him they would welcome any Commissioner to attend and would like to brief the person prior to their next meeting. He elaborated that the Airpark Advocacy Subcommittee is comprised of representatives from the businesses in the Airpark. He feels that it is preferable to have a Commissioner rather than a staff member representing the Airport, since it is an advocacy group. Chairman Buzzard said he would be interested in taking on this role, but would step aside if anyone else was anxious to do it.

Vice Chairman Washington said that he and Mr. Mascaro have shared the duties of meeting with the Airpark Advocacy Subcommittee on a regular basis. He would be prepared to fill in for Chairman Buzzard if there are meetings he is unable to attend. He cautioned that at times the wishes of the Advocacy Committee may be at odds with the decisions of the Airport Advisory Commission. For example the Chamber was advocating for residential zoning in the Scottsdale Quarter. Chairman Buzzard said that was a very good point, adding that he will be unable to attend the April meeting of the Airpark Advocacy Subcommittee.

Vice Chairman Washington made a motion to appoint Chairman Buzzard as the official representative to the Airpark Advocacy Subcommittee of the Scottsdale Chamber of Commerce. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

10. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Mr. Read presented the quarterly noise complaint summary report. Commissioner Goode asked why there was an increase of complaints in December. Vice Chairman Washington commented that an article in the Arizona Republic in early December about the environmental assessment may have focused people's attention on Airport noise.

Commissioner Bergdoll inquired about a minor discrepancy in the numbers on the report. Mr. Read said the map does not show two regional complaints outside of the map area. Commissioner Bergdoll asked whether the helicopter noise complaints indicate that helicopters are not flying within the corridors they are supposed to be using. Mr. Read replied that many complaints originated from Raintree and the 101 so staff requested radar data from Phoenix. They forwarded this to several helicopter operators with a request to watch this area in particular, obviously keeping safety as the top priority. Commissioner Bergdoll asked him whether they map new complainants to see whether aircraft noise is becoming louder in any area. Mr. Read said this is not tracked now, but undertook to check whether this information would be readily available from the

existing database. Commissioner Bergdoll said this could pinpoint an emerging problem.

Commissioner Casey asked whether military traffic causes spikes in noise complaints. Mr. Read said there have not been many fighter aircraft at the Airport for quite a while. When the Harriers came they generated more complaints. On the other hand, two F-18s took off and no complaints were received. Commissioner Casey inquired whether there would be a way to track complaints due to military flights. Mr. Read said the aircraft categories in the database are propeller, jet, helicopter. They would have to note military operations in the notes box. He emphasized there have been very few fighter operations in the last 18 months, other than helicopters. Mr. Mascaro undertook to check that for the next quarterly report and share any findings verbally at the meeting. He noted that when incoming military flights are welcomed to the Airport, staff make a point of asking them to take off as quietly as possible.

Commissioner Goode asked about any procedures to mitigate the noise military aircraft generate upon departure. Mr. Read said nothing new has been instituted. They try to clear the aircraft up to 10,000 feet immediately, but this depends upon Phoenix operations. Some noise complaints had been generated by formation takeoffs of Harriers, although this is against Airport regulations. He confirmed to Vice Chairman Washington that the military pilots are handed a check sheet upon landing, and some issues have now been coordinated with the control tower.

11. Discussion and Input Regarding Monthly Operations Reports for November and December 2010

Mr. Read presented the monthly operations reports for November and December of 2010, and the final numbers for 2010.

He reported that the College Football National Championship was just held in the Valley, which brought traffic to the Airport. The total number of tower operations yesterday was 601. On the corresponding Monday of 2010, there were 415 operations, which represents an increase of 45 percent. He invited the general managers of the two FBOs to share their thoughts.

Mr. Paul Gaudette reported they had an exciting week. Approximately 75 departures took place from 9:00 a.m. and 1:00 p.m. yesterday. The only hiccup he noticed was that everybody wanted to leave at 9:00 a.m. Aircraft had to sit on the ramp for 15 to 20 minutes, which then prevented them from bringing up the other departures. All in all it was a great event and the delays were nothing like the Super Bowl.

Commissioner Goode asked whether they have thought about slots. He described the USC - Notre Dame at South Bend where the airport ran out of fuel resulting in four-hour departure delays after the game. After that debacle, a slot system was established. Mr. Gaudette said ramp space was not a problem. When they had departure slots for the Super Bowl people knew not to come to the Airport early in hopes of leaving, so staff can concentrate on the early departures. This week may not have qualified for having slots, he said. He felt that they should investigate to make sure that delays were not significantly shorter at the other local airports.

Commissioner Casey asked whether the Airport or the City could have done anything to help the FBOs. Mr. Gaudette said Airport staff are very supportive and he did not feel there was. He himself helped load bags onto planes.

Mr. Tommy Walker thanked Mr. Read for inviting the FBOs. He agreed with Mr. Gaudette's observations. He urged that staff check whether Sky Harbor departures had priority over Scottsdale after the game. After Super Bowl Phoenix promised this would not happen again. He noted that his company makes a lot of reservations for incoming visitors. The hotels are full for the Barrett-Jackson. Preregistered bidders have risen from 1,800 to 3,000 since 2010.

Commissioner Casey asked whether the Airport has a plan in place during high traffic times to limit flight training activity. Mr. Mascaro complimented both the FBOs for the BCS weekend. They did a fantastic job. He said their plans depend on information the FBOs share. Airport staff then work with the tower staff. If the Super Bowl ever returns to the Valley, every airport in the region will be having hard discussions with the FAA. He believes that the Airport can support the BCS Championship, the Barrett-Jackson, and other events with no major changes to operations.

Mr. Read added he had asked the control tower about delays yesterday. They reported approximately 45 delays of from 20 minutes to an hour. The main reason was airspace saturation.

Mr. Mascaro said they do not tell flight schools not to operate at busy times. This is a choice for individual pilots and the control tower.

12. Discussion and Input Regarding Monthly Financial Reports for October and November 2010

Ms. Johnson presented the monthly financial reports for October and November 2010.

Chairman Buzzard commented that the accounts receivable are in much better shape than a year ago.

Mr. Mascaro recalled that it was very difficult to manage the receivables when the Airport was short-staffed. Ms. Johnson and Ms. Smith have done a fantastic job reminding people to bring their accounts up to date.

13. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations or Revocations

Ms. Johnson noted that Cutter Aviation was added under aircraft mobile maintenance and repair, and Desert Air Solutions was added under mobile aircraft washing. The Commission ratified both permits in November.

14. Discussion and Input Regarding Status of Aviation Items to City Council

Mr. Mascaro advised that the motions approved tonight regarding the two resolutions will be before City Council on January 25.

Mr. Mascaro assured the Commission that the Planning department has kept Airport staff in the loop on everything related to development, cell phone towers, et cetera.

15. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

Mr. Mascaro noted that the 2010 calendar was left in the packet for reference.

Commissioner Casey commented that October 12 coincides with the last day of the National Business Aviation Association (NBAA) convention in Las Vegas. Mr. Mascaro said Airport staff anticipate attending the convention but would still be able to hold a Commission meeting, at the Commission's pleasure.

Chairman Buzzard announced that in April he will be deployed for duty with the Air National Guard and will be asking to reschedule the Commission meeting accordingly.

COMMISSION SUMMARY OF CURRENT EVENTS

Vice Chairman Washington said he is helping John Meyer get set up to accept funds for the sculpture project. The momentum is building and he will keep the Commission posted.

Commissioner Casey announced Kids In Flight on Saturday, April 9 at the Airport. He asked Commissioners to help recruit planes and pilots. This gives disabled and sick children the opportunity to fly. At Deer Valley last year there were more children than could be accommodated.

In reply to a question from Commissioner Goode, Mr. Mascaro said an RFP has been issued for the Air Fair planned for the fall.

Chairman Buzzard shared that in December he toured the Airport with new Councilmembers Milhaven and Robbins.

FUTURE AGENDA ITEMS

Vice Chairman Washington asked Mr. Mascaro about the restrictions of fleets and rotation of aircraft through fleets in facilities, particularly in the Airpark. He had just today heard a complaint from someone saying how difficult it is to get an aircraft approved. He would like to better understand this issue. Mr. Mascaro said that although he cannot discuss this tonight, the process does take time. The key is for the applicant to provide the information requested on a timely basis.

Vice Chairman Washington made a motion to agendize a discussion regarding the restrictions on rotating fleets in the Airpark. Commissioner Goode seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

Chairman Buzzard mentioned he would entertain a motion for a future agenda item to discuss Bye Aerospace.

Vice Chairman Washington made a motion to agendize a discussion at the February meeting regarding Bye Aerospace. Commissioner Bergdoll seconded the motion, which carried by a vote of six (6) to zero (0). Commissioner Yates was absent.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 8:08 p.m.

Respectfully submitted,

A/V Tronics, Inc. DBA AVTranz